



CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE □ SNOHOMISH, WASHINGTON 98290 □ TEL (360) 568-3115 FAX (360) 568-1375

NOTICE OF REGULAR MEETING

ECONOMIC DEVELOPMENT COMMITTEE

*Snohomish Carnegie Building
105 Cedar Ave. (NEW LOCATION)
Snohomish, WA 98290*

**TUESDAY
May 17, 2016
7:30 a.m.**

AGENDA

- 7:30 1. **CALL TO ORDER**
2. **APPROVE AGENDA**
3. **APPROVE** minutes of the March 22, 2016 meeting (*P. 1*)
4. **DISCUSSION ITEMS**
- a. 2016 Comprehensive Plan Amendment Application
 - b. Water Supply
 - c. Open Government Committee DRAFT Recommendations
5. **MANAGER REPORTS**
- a. Sales Tax Report
 - b. Properties
6. **MEMBER UPDATES**
7. **NEXT MEETING** –July 26, 2016
- 9:00 8. **ADJOURN**

NEXT MEETING: The next regular meeting will be held on **Tuesday, July 26, 2016** at 7:30 a.m., at Snohomish Carnegie Building, 105 Cedar Ave., Snohomish, WA 98290

AGENDA ITEM 3



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**Economic Development Committee
Meeting Minutes
March 22, 2016**

Members Present

Josh Seek
John Schilaty
Gordy Cole
Mary Pat Connors
Keith Stocker
Ray Cook
Zach Schwarzmiller
Jason Sanders

City Staff

Debbie Emge
Jennifer Olson

Council Members

Lynn Schilaty

Guest

Melissa Rossi
Merle Kirkley
Melanie Russell

Absent

Allison Raduziner
Dan Hembree

1. CALL TO ORDER

Ms. Connors called the meeting to order at 7:35 a.m. at Snohomish City Hall, 116 Union Avenue, Snohomish, WA 98290.

2. APPROVE the agenda - Approved (8-0)

3. APPROVE minutes

Minutes of the January 26, 2016 meeting – Mr. Cole made the motion to approve the minutes; Mr. Schilaty seconded. The minutes were approved (8-0).

4. DISCUSSION ITEMS

a. Partnering with the Public Safety Committee on Business Crime Program

Mr. Kirkley from the Public Safety Committee gave an update on the items and events being discussed by the committee. The committee is planning to host a heroin addiction awareness forum in May at Snohomish High School. A speaker from the University of WA has been invited to present and the County drug task force and Sheriff Flood will also speak.

Mr. Sanders shared he was an acquaintance with Mr. Anderson, the director of the Recovery Center located in Monroe and offered to coordinate a meeting.

It was also suggested that a young adult also speak about the power of addiction.

AGENDA ITEM 3

b. City Revenue Sources

Ms. Olson, finance director for the City shared the state of revenues and the current five year projections. The projections indicate that there may be a financial structural imbalance for the City coming in 2019 for the General Fund. Council is currently working on a five year financial plan and updating the financial policies.

A discussion was had regarding implementing a City Business and Occupation tax. Committee members are not supportive of implementing the tax as a future revenue source. Business and Occupation tax is seen as anti-businesses since it is imposed on gross receipts so a tax is paid regardless of whether the business is profitable.

Ms. Olson also discussed the option of a public safety sales tax that would support police services. Similar to the transportation benefit district sales tax at a 1/10% would create about \$400,000 in revenue. The City Council will be discussing this option further.

c. Superintendent Search Update

Mr. Seek shared that three finalists have been chosen and public meetings have been held to meet the candidates. Mr. Seek anticipated that the finalist will be selected by the end of March.

d. Appoint a new committee Chair

Ms. Connors requested that a new Chair be selected for the Committee. Mr. Sanders accepted to serve as the Chair beginning at the July 26, 2016 meeting as he will be out of town at our May meeting.

5. MANAGER REPORTS

- a. Ms. Emge shared the sales tax report and stated that sales tax revenue is up 10% from last year to \$946,001.
- b. Mr. Cook shared information on available properties.

6. MEMBER UPDATES

Mr. Cole discussed the status of the Sea-Sno Mill Site. An equipment auction notice has been posted on the site stating the auction will be held in April. Mr. Cole discussed some proposed changes that the City might make to assure the property could be developed in such a way that would create jobs and potential revenue source for the City.

Mr. Cole made a motion seconded by Ms. Connors that the EDC recommend to the City Council that the planning commission and staff review the property and potentially modify what services the City could deliver that would create increased revenue. (Approved 8-0)

AGENDA ITEM 3

7. NEXT MEETING

May 17, 2016 at 7:30 a.m.

8. ADJOURN

The meeting was ADJOURNED at 8:55 a.m.

Approved this 17th day of May , 2016

By: _____
Mary Pat Connors, Chair