



CITY OF SNOHOMISH

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NOTICE OF SPECIAL MEETING

Joint Workshop with the

SNOHOMISH CITY COUNCIL and PARK AND RECREATION BOARD

in the
George Gilbertson Boardroom
1601 Avenue D

TUESDAY
May 15, 2018
5:00 p.m.

WORKSHOP AGENDA

- 5:00 1. **CALL TO ORDER**
2. **DISCUSSION ITEM** – Park and Recreation Board – Annual Report (P.3)
- 5:55 3. **ADJOURN**

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DISCUSSION ITEM 2

Date: May 15, 2018
To: City Council
From: Denise Meta Johns, Project Manager Public Works
Subject: **City of Snohomish Parks, Recreation and Public Lands**

SUMMARY: Staff will present an overview of current operation and maintenance costs, and development opportunities for City's parks, recreation and public land (parks) and request direction from City Council regarding priorities for future development.

BACKGROUND:

The City's parks are defined by Ordinance 2132 as:

- All City parks;
- Public squares and drives;
- Parkways and boulevards, museums, zoos, bathing beaches; and
- Recreation grounds for active or passive recreation under the jurisdictions of the City Council.

Because the City defines parks as arguably all its public land, staff treats all of its public land as parkland, with the potential to fulfill objectives identified in the City's Strategic Plan and the Parks Recreation and Open Space (PROS) Long Range Plan.

Recent Park, Recreation and Public Land Projects

Recently, completed projects include the Avenue D roundabout, boat launch, Centennial Trail, and pedestrian safety and streetscape enhancements on First Street. Current projects include the Second Street planning and design work. These projects and future streetscape and park developments enhance recreation, quality of life, and economic vitality.

Enhanced Streetscape Operation and Maintenance Costs

Maintenance of existing enhanced streetscape landscaping along City roads and trails requires approximately 2,000 hours of staff time, or approximately \$72,380. This work is performed by seasonal and regular park staff members, but at times is insufficient for a consistent level of maintenance.

Recreation Operation and Maintenance Costs

Although a City recreation department has yet to be formed, staff currently manages and programs various recreation activities to support citizen demands. Typical recreation programming includes active sport field scheduling, field preparation, park shelter reservations, special event management, and volunteer management. This work includes about 3,670 hours staff time, or \$128,450 annually. Revenue from rentals and special event fees equal \$67,300. Currently, the City subsidizes recreation programs and special events at approximately \$61,150 annually.

Community Recommendations

In the last three years, staff has conducted numerous community outreach meetings for park planning efforts. These have included monthly advisory committee meetings for the Hal Moe Pool building, neighborhood meetings for Ludwig Avenue, Fischer Pocket Park, the unnamed 20 Acre Property, Park Naming, and the Carnegie Library project. These meetings are used to learn community objectives for public lands and inform staff of development goals to reach these objectives. Community objectives for public land are generally as follows:

DISCUSSION ITEM 2

- Cost-effectiveness: Use what we have, spend funds appropriately to the community size and need;
- Event space and programming: Need places to gather and for programming (music, dance, art, food, yoga, education, wine, knitting, cooking, etc.);
- Continue to allow volunteerism: Volunteer events attract hundreds of citizens annually; and
- Provide safe sidewalks and roads.

Future Public Land Development

As a means to meet community demands for enhanced parkland, staff has applied for three Washington State Recreation and Conservation Office Grants:

- Carnegie Library Park and Veterans Memorial: Grant request: \$704,900. City match \$281,960.
- Averill Field Master Plan and Development Project: Grant request \$713,311. City match 40% or \$213,993.
- Unnamed Riverfront 20 Acre Park: Grant request: \$671,615. City match 40% or \$268,646 (Aquatic Lands Enhancement Account).

To plan, design, and construct pedestrian safety and bicycle improvements, staff will target five Washington State Department of Transportation Pedestrian and Bike Safety (WSDOT) improvements for the following:

- Pine Avenue between Second Street and Maple Avenue;
- Avenue D between First Street and the Roundabout;
- Tenth Street between Pine Avenue and Avenue D;
- First Street between Second Street and Lincoln Avenue; and
- Second Street construction funding.

A modest City grant match is acceptable for WSDOT's program (for example, \$2,000 for the recent Second Street grant of \$323,000).

Park Impact Fees available to date are approximately \$319,429. The 2000 Ludwig Avenue parcel is an eligible project to use these funds for park design and property development.

ANALYSIS

Planning and design of all park facilities includes provisions for the entire lifetime project costs. At this time, staff anticipates a shortfall in available funds to maintain future park projects. Staff is requesting direction from City Council regarding pursuing park improvements given the City's challenge to provide for their future maintenance.

STRATEGIC PLAN REFERENCE: Initiative #1: Establish a sustainable model for strengthening and expanding our parks, trails, and public spaces; Initiative #2: Strengthen our foundations for connecting neighbors and enhancing our neighborhoods; Initiative #6: Cultivate local businesses and promote the City as a great place to do business; Initiative #7: Strengthen the City's attractiveness as a regional destination; Initiative #8: Invest in Snohomish's civic facilities

CITY COUNCIL GOAL: Not Applicable

RECOMMENDATION: That City Council **DISCUSS** the future park land development opportunities and **ADVISE** staff of Council priorities regarding future development.

ATTACHMENTS: None