

## Upcoming City Council Agenda Items

Tuesday  
January 17, 2017

**6:00 p.m. - Joint Workshop  
with City Council and  
Planning Commission**  
on the 2016 Annual Report and  
2017 Work Program

### 7:00 p.m. Regular Meeting:

- Action to accept the Planning Commission 2016 Annual Report and 2017 Work Plan
- Action to authorize the City Manager to sign a contract with ARC Architecture for Hal Moe Building remodel project
- Discussion on Historic District standards update
- Discussion on the State of the Streets report

*The agenda list above is partial and tentative. For further information, click here for the City website:*  
<http://www.snohomishwa.gov/AgendaCenter/City-Council>

## In this issue:

- Applications to Fill Open City Council Position
- Reminder of Planning Department Front Counter Hours
- Hal Moe Pool Building Update
- Second Street Planning and Design
- Improved Fence Regulations Proposed
- Naming Our City Parks
- Highlighted Land Use Applications in Process
- Transportation Benefit District Annual Report
- Upcoming Meetings Calendar

## Notice: Applications to Fill Open City Council Position

The Snohomish City Council must fill one open City Council position until November 2017.

The successful candidate must be a registered voter of the City at the time of application and have been a resident of the City for a period of at least one year ([RCW 35A.12.030](#)).

Any qualified resident living within the city limits of Snohomish may apply online at <http://snohomishwa.gov/115/City-Council>, or pick up an application at City Hall, 116 Union Avenue, Snohomish.

Applications must be received by the City Clerk no later than Friday, January 20, 2017 at 5:00 p.m. Any applications received after that time will not be considered. If there are more than seven applicants, the City Council will meet in Executive Session on January 24, 2017 to narrow the selection of candidates to no more than seven. Selected candidates will be invited to participate in a public meeting on January 31, 2017 at 6:00 p.m. to interview with City Councilmembers. Following the interviews, a selection will be made. The selected candidate will be sworn in at the regularly scheduled council meeting on Tuesday, February 7, 2017 at 7:00 p.m.

The position will be included in the regular 2017 General Election as a special election for a two-year term to fill the balance of a term expiring on December 31, 2019. The elected Councilmember would be seated at the first meeting after the November 2017 election results are validated.

## Reminder: New Planning Department Front Counter Hours

As a reminder, the Planning & Development Services Department will be experimenting with new public front counter hours at City Hall. The new hours are 9:00 a.m. to 5:00 p.m., Monday-Thursday. On Fridays, the front counter will be closed. Staff will still be available to the public on Friday, but by appointment only. Appointments may be scheduled as late as Friday morning. Other front counter activities at City Hall will be unaffected by this change.

## Hal Moe Pool Building Update

At the upcoming January 17, 2017 City Council meeting, staff will request City Council authorize entering into a professional service agreement with the architectural firm, ARC Architects, for the conceptual design of the Hal Moe building (HMB). If approved to proceed, ARC architects would provide the professional expertise to develop the HMB's initial conceptual design. This is the first phase of the design work to determine the feasibility of remodeling the building according to recommendations by the citizen Committee and community's vision. The work would include illustrative draft design drawings, renderings, construction cost estimates, attendance at public meetings and presentation of conceptual design alternatives; and likely be completed summer 2017. Questions? Contact Denise Johns, Project Manager [johns@snohomishwa.gov](mailto:johns@snohomishwa.gov) or 360-282-3195.

## Second Street Planning and Design

The City has been awarded a Washington State Department of Transportation (WSDOT) Pedestrian and Bicycle Grant in the amount of \$325,000 to plan and design safety improvements for the Second Street corridor from Highway 9 east to City limits. In addition to public outreach and community participation in visioning, the project includes 90% design for curb extensions, pedestrian refuge islands, bike routes, landscaping and realigned parking. Look for scoping meeting announcements this summer!

Questions? Contact Denise Johns, Project Manager [johns@snohomishwa.gov](mailto:johns@snohomishwa.gov) or 360-282-3195.

## Improved Fence Regulations Proposed

After a resident appeared before the City Council requesting a change in the fence code so she could build a fence around her front yard, the Council directed Planning & Community Development staff to investigate. At issue was whether the code's intent was to prohibit the resident, who owns a townhouse, from building a fence around her front yard and partially in the right-of-way. Currently, the code doesn't allow fences in the right-of-way except in residential land use designation areas. They're also not allowed if the right-of-way is not more than 60 feet wide.

Staff's conclusion was the intent was to not prohibit the type of fence being proposed. Language was drafted to modify current regulations to allow fences on sites that have a residential use, rather than just in residential land use designation areas and to allow them on streets with a right-of-way of at least 60 feet, as opposed to more than 60 feet. To further improve the fence regulations, staff drafted additional changes to clarify the code language to make it easier to understand and administer. To provide for internal consistency, amendments to some definitions are also proposed.

To read more about the proposed fence regulation amendments go to <http://snohomishwa.gov/176/Codes-Standards>.

# Weekly Newsletter

## Naming Our City Parks

The City of Snohomish Parks Naming Committee is requesting your help in their research for names of City park facilities. They would like to learn from you and hope you participate\* in naming the following properties by January 16, 2017:

1. 11 Lincoln Avenue, current placeholder name '20 Acre Park'
2. 2000 Ludwig Road, current placeholder name: '2000 Ludwig'
3. 1103 Maple Avenue, current placeholder name: '1103 Maple'
4. Block located between Second and Third Streets and Pine Avenue and Centennial Trail, current placeholder names: Averill Youth Complex, Hal Moe Pool Site, Tillicum Kiwanis playground, Snohomish Skate Park, Averill Field, and Snohomish Boys and Girls Club.
5. Unaddressed Lake Avenue property, current placeholder names: Harryman's Farm, Harryman's Farm Park. Property to be named after the Harryman family using a name such as Harryman Park, Harryman Farm Park, or Harrymans Farm.

### \*HOW TO PARTICIPATE

1. Provide name suggestions which conform to any one of the following criteria. Please provide photos or documents to support your suggestion such as letters, newspaper articles, book citations, etc.

As a guideline, examples of name suggestion formats follow the criteria here:

- Criteria One: Names unique to the neighborhood and community.  
**Example: Exclude names already in use such as Pilchuck, Snohomish, Morgantown, etc.**
- Criteria Two: A natural or geological feature.  
**Example: I recommend \_\_\_\_\_ (a park facility from list above) be named ' \_\_\_\_\_ ' (suggested name of natural or geologic feature) because of the \_\_\_\_\_ (natural or geologic feature). Attached please find photos or documents showing this feature.**
- Criteria Three: Names of historical or cultural significance for the community.  
**Example: I recommend the \_\_\_\_\_ (a park facility from list above) be named ' \_\_\_\_\_ ' (suggested name) because the \_\_\_\_\_ (historic or culturally significant feature) and here attached is additional information. See attached.**
- Criteria Four: A historical figure; or individual (deceased for three years minimum) who has made a significant contribution to the City; or gave their life serving the United States of America in military service.

**Example: I recommend the \_\_\_\_\_ (a park facility from list above) property be named " \_\_\_\_\_ " (suggested name) because it was home to \_\_\_\_\_ (historic figure or individual here) and here attached is the document describing him or her. See attached.**

***Continued Next Page***

2. Email your suggested name(s) and documentation to Denise Johns, City of Snohomish Project Manager at [johns@snohomishwa.gov](mailto:johns@snohomishwa.gov).
3. Please note your naming suggestions and supporting documents will become public record and will be posted on the City's website.

The Naming Committee will convene in February to review your suggestions, supporting documents, and other background research. Upon completion of their research, the Committee will make recommendations to City Council, who has the authority to designate names.

Thank you in advance for your help! Contact Denise Johns at [johns@snohomishwa.gov](mailto:johns@snohomishwa.gov) or 360-282-3195 with any questions.

## Highlighted Land Use Applications in Process

### Fence Regulations Code Amendment

File #01-17-SEPA

Pending SEPA Threshold Determination. More information: Brooke Eidem, Associate Planner, 360-282-3167, [eidem@snohomishwa.gov](mailto:eidem@snohomishwa.gov)

Two projects currently still under review are:

- Riverview South Preliminary Plat – 14-lot Planned Residential Development: 502 Ludwig Road (tax parcel 28051300202400, formerly addressed as 2210 Second Street) File #16-16-PP; and
- Pine Avenue Mixed Use Building: 62X Pine Avenue (tax parcel 00435900202500) File #15-16-ADP.

The Riverview South Preliminary Plat will be decided by the City's Hearing Examiner after holding a public hearing (date to be determined).

The Pine Avenue Mixed Use Building will be decided administratively and approved by the Planning Director if found to comply with all relevant development regulations.

For a complete list of all land use and development projects currently in review, please visit the City's website. <http://www.snohomishwa.gov/179/Development-Projects>

# Weekly Newsletter

## City of Snohomish

# Transportation Benefit District

# Annual Report

December 2016

### **Your transportation dollars continue to preserve and improve City streets and intersections!**

This year the City of Snohomish invested over \$1.6 million into preserving our streets and improving our intersections. The City was able to leverage approximately \$214,000 of our local sales tax dollars to win over \$1,000,000 in State Transportation Improvement Board (TIB) grants. We are completing this ongoing program of annual street pavement preservation and intersection improvement projects with revenues from a sales tax increase approved by the voters for the City's Transportation Benefit District (TBD).

The 2016 street overlay project paved one of our City's busiest arterials, Maple Avenue, between Second Street and Pine Avenue. This pavement overlay was funded by your local TBD dollars and a TIB grant. Construction was completed at a cost of \$340,000 of which \$305,000 was funded by the grant. Recently, the City was awarded TIB pavement preservation funding to overlay Lincoln Avenue (Second Street to South City Limits) and First Street (Lincoln Avenue to Cedar Avenue)! The 2017 overlay projects have an estimated cost of \$669,000 and TIB provided grant funding for \$504,271 (or 75% of the costs).

In addition to pavement preservation, the TBD funds also support two capital improvement projects. The 15<sup>th</sup> Street and Avenue D Roundabout Project was completed in 2015. The second TBD capital project is the 30<sup>th</sup> Street widening at the SR 9 intersection to improve traffic flow and decrease the back-up on the west leg of 30<sup>th</sup> Street. This project consists of adding a combination through/right turn lane on the eastbound leg of 30<sup>th</sup> Street as you approach SR 9. The existing eastbound lane will be a dedicated left turn lane onto SR 9. Design was completed in June 2015 at a cost of \$151,521 of which \$129,142 was funded by the federal grant. The City was awarded a TIB grant for construction. The estimated cost of construction is approximately \$912,000 and the TIB grant is for \$732,000 (or 80% of costs). Construction is to be completed by winter 2016.

TBD is also funding overlays at Seventh Street (Pine Avenue to Mill Avenue) and Avenue A (13<sup>th</sup> Street to Ferguson Park Road) in 2016. These overlays will be completed in conjunction with utility improvements being constructed at those locations. Total TBD funding for these two overlays will be approximately \$400,000.

TBD sales tax measure was passed by voters on August 16, 2011 approving a two-tenths of one percent (0.2%) local sales tax rate increase that is anticipated to generate an estimated \$780,000 annually for the next five years.



Maple Avenue Overlay



30th Street Widening at SR 9



7th Street Road Improvements

For Questions:

Contact Yosh Monzaki, City Engineer  
(360) 282-3161  
monzaki@snohomishwa.gov

Transportation Benefit District website:  
[www.snohomishwa.gov/114/](http://www.snohomishwa.gov/114/)



**City of Snohomish  
Transportation Benefit District (TBD)  
2016 Annual Report – Estimated Year-End 2016 Expenditures and Schedule**

TBD Project	State Grant	TBD	Total	Schedule
Maple Avenue Overlay (Pine Avenue to Second Street) Construction	\$305,000	\$35,000	\$340,000	Project awarded State Transportation Improvement Board in Fall 2015. Design completed in Spring 2016. Construction completed in Fall 2016.
7th Street (Pine Avenue - Mill Avenue) & 10th Street at Mill Avenue	\$0	\$150,000	\$150,000	Design completed in Spring 2016. Construction to be completed in Winter 2016.
Avenue A (13th Street - Ferguson Park Road)	\$0	\$250,000	\$250,000	Design and permitting completed in Spring 2016. Construction to be completed in Winter 2016.
30th Street Widening (at SR 9) Construction	\$732,500	\$179,400	\$911,900	Design and permitting completed in Spring 2015. Project awarded State Transportation Improvement Board in Fall 2015 for construction. Construction to be completed in Winter 2016
<b>TOTALS:</b>	<b>\$1,037,500</b>	<b>\$614,400</b>	<b>\$1,651,900</b>	

Note: TBD budget shown in the table does not include the cost allocation for City administrative and engineering.

### 2017 Calendar:

**Design Review Board**  
Wednesday, January 11  
Regular Meeting – 6:00 p.m.  
City Hall Conference Room  
116 Union Avenue

**City Council Workshop**  
Tuesday, January 17  
Special Meeting – 6:00 p.m.  
George Gilbertson Boardroom  
1601 Avenue D

**City Council**  
Tuesday, January 17  
Regular Meeting – 7:00 p.m.  
George Gilbertson Boardroom  
1601 Avenue D

**City Hall will be closed on Monday, January 16, 2017 in observance of Martin Luther King Jr.**