



City of Snohomish
Department of Community Engagement & Strategic Initiatives

Call for Artists

SECTION ONE

Proposed Project

1.1 PROJECT OVERVIEW

The City of Snohomish is seeking artists or artist teams to paint **exterior artwork** on six temporary planters along First Street located at:

- The southeast corner of First Street & Avenue A
- The northwest corner of First Street & Avenue A
- The southeast corner of First Street & Avenue B
- The northwest corner of First Street & Avenue B
- The southeast corner of First Street & Avenue C
- The northwest corner of First Street & Avenue C

The City has allocated \$750 stipends for each planter project, inclusive of (but not limited to) labor, materials, supplies, equipment, and incidentals necessary to complete the project. The cost of the planters, installation, primer, and sealant has been covered by the City.

The deadline for submissions is Thursday, February 29.

1.2 PROJECT GOALS AND OBJECTIVES

- **Project theme**

The theme of this project is “bringing the Snohomish community together.” First Street, and historic downtown Snohomish more broadly, is often seen as our community’s “front porch.” It’s where we meet friends, family, and neighbors. It’s where we shop, dine, and celebrate. Designs should evoke a sense of community, inclusivity, and camaraderie.

Artists are encouraged to draw inspiration from Snohomish scenery, landmarks, and history. What is the color palette of your favorite view overlooking the river? Where do you like to take guests from out of town? What moments in Snohomish history, both pre- and post-settlement, resonate with you? What events make you feel closest to your community? Artists are encouraged to think creatively about what makes Snohomish a special place and how they experience being a part of the community.

Artists may include a signature in their proposal but marketing information such as social media tags, websites, phone numbers, business names, signs, or trademarks are prohibited.

- **Potential artists**

This call for artists is open to those aged 18 years and older. All artists in the greater Snohomish area are welcome to submit, but preference may be given to artists who live or work within Snohomish city limits. Artists may be full-time professionals, part-time professionals, or hobbyists. Individual artists are welcome to form groups or teams to work collaboratively, but please note that only one stipend will be provided per project.

1.3 DECIPTION OF PROJECT SITE AND MATERIALS

The planters are temporary replacements for the sweetgum trees that previously lined First Street. They are on the northwest and southeast corners of the intersections of First Street and Avenue A, Avenue B, and Avenue C.

The planters are square models from Tournesol’s [Florence collection](#) and are approximately 5 feet wide and 3.5 feet tall. They are ground fiberglass reinforced concrete (GFRC) and will be coated with a [Loxon concrete & masonry primer](#) before painting. Once the painting is complete, the planters will be sealed by the City with a UVA/UVB exterior sealant for protection.

Five planters have been installed, and the sixth will be installed later. Examples are below:



1.4 PROJECT BUDGET

The City has allocated a \$750 stipend for each planter. Intended uses of the stipends include (but are not limited to) labor, materials, supplies, equipment, and incidentals necessary to complete the project. The cost of the planters, installation, primer, and sealant is covered by the City.

1.5 PROJECT TIMELINE

Thursday, February 1 – Application opens

Thursday, February 29 – Applications due

Early March – Selection process and contracting

Sunday, May 19 – Projects completed

1.6 CONDITIONS OF THE AGREEMENT

The selected artists will enter into Professional Services Agreements with the City of Snohomish, which will establish a scope of work, timeline, and maximum contract amount.

SECTION TWO

Submittal requirements and evaluation

2.1 HOW TO APPLY

All application materials must be submitted through an online form on the City of Snohomish's website [here](#).

2.2 SUBMISSION REQUIREMENTS

The application form will ask you to submit the following information:

- **Resume**
Please upload a PDF of no more than two pages that outlines your work as an artist. If applying as a team, please submit one PDF that includes information for all team members and identify a lead who will serve as the primary point of contact, as well as the named recipient of the stipend.
- **Images of past work**
Please provide no more than two images per example and no more than four examples (eight images) total. For each example, please provide the artwork's title, year completed, dimensions, media, and location. These images will be the primary way the quality of your work is evaluated.
- **Sketches of proposed artwork**
Please provide sketches and detailed description of your proposed artwork that explains your interpretation of the project theme and how your proposal meets the project's goals and objectives.
- **Statement of interest**
In 2,500 characters or less, please provide a statement that explains why this project interests you and why you are a good fit for the project. Describe your process for meeting the project goals and objectives.

2.3 SELECTION PROCESS

Submissions will be evaluated by a three-person panel consisting of representatives from the City of Snohomish, Historic Downtown Snohomish Association, and art community. Panelists are prohibited from submitting proposals for this project.

2.4 EVALUATION CRITERIA

Applications will be evaluated using the following criteria:

- Completeness of the application
- Quality of past artwork, as demonstrated in submitted examples
- Quality of proposed artwork, as demonstrated in submitted sketches
- Relevance to the theme
- Interest in collaboration or community participation

Note: the selection panel is not required to commission an individual from among submitting artists and neither issuance of this call, nor evaluation of any or all materials submitted, obligates the City of Snohomish to award a contract.

SECTION THREE

General Information

3.1 PROJECT COORDINATOR

Upon release of this Call for Artists, all communications must be directed to the Project Coordinator listed below:

Brady Begin
Economic Development & Outreach Coordinator
PO Box 1589
Snohomish, WA 98291-1589
360-913-4848
begin@snohomishwa.gov

Unauthorized contact regarding the Call for Artists with other City of Snohomish employees may result in disqualification. Any oral communications will be considered unofficial and non-binding on the City of Snohomish. Artists must only rely on written statements issued by the Project Coordinator.

3.2 ADDENDA

Changes to this Call for Artists will be made only by formal written addenda issued by the Project Coordinator named above. Artists are responsible for checking the City of Snohomish website for the issuance of any addenda prior to submitting.

3.3 NON-ENDORSEMENT

As a result of the selection of an artist, the City of Snohomish is neither endorsing nor suggesting that the artist's service is the best or only solution. The artist agrees to make no reference to the City of Snohomish in any literature, promotional material, brochures, sales presentation, or the like without the express written consent of the City of Snohomish.

3.4 PUBLIC DISCLOSURE

All materials of any kind (including without limitation all application materials) submitted to the City of Snohomish in response to this Call for Artists shall become the property of the City of Snohomish. No such materials are confidential and, in whole or in part, may be subject to disclosure pursuant to RCW 42.56.

3.5 NO OBLIGATION TO BUY

The City of Snohomish reserves the right to refrain from contracting with any artist. The release of this Call for Artists does not compel the City of Snohomish to purchase any work produced by the artists.

3.6 COST OF PREPARING STATEMENTS

The City of Snohomish is not liable for any costs incurred by artists in the preparation and presentation of statements and demonstrations submitted in response to this Call for Artists.

3.7 CONDITIONAL COMMITMENT OF FUNDS

Notwithstanding any provision of this Call for Artists, by submission of materials the artist agrees and acknowledges that this Call for Artists does not constitute a commitment of funds or site approval.